



No Show / Late Cancellation Policy

Failing to call with less than a 24-hour notice or not showing up for an appointment hinders our ability to provide the best possible care for all of our patients. Therefore, we have instituted a No-Show / Late Cancellation Policy. We ask that you show us and your fellow patient's consideration by calling at least 24 hours prior to your appointment if you need to cancel. This will allow us the opportunity to offer that appointment time to another patient. Late cancellations due to illness or family emergencies are excluded from this policy. Two late cancellations or no-shows will result in you being placed on a same day call list where you will only be seen if we have availability on that given day. Failure to give the 24-hour notice prior to cancellation may result in a \$40 no-show appointment fee. This fee cannot be billed to your insurance and will be your direct responsibility. This fee must be paid prior to your next scheduled appointment. No cancellation fee will be charged if the missed appointment is made up within the same week, pending PRA availability, on a day that you do not have another appointment already scheduled.

Patients who are being seen as a result of a work-related injury will have all missed appointments communicated to both your employer, and their insurance company, and may result in being released from therapy services at the Employers' direction.

I have read the above No Show / Late Cancellation Policy:

Patient Signature: _____

Date: _____